

**AGENDA
EXECUTIVE COMMITTEE MEETING
1/31/2011
4:00 P.M.**

OPEN MEETING

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

PUBLIC HEARINGS/MEETINGS

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

PERSONS TO APPEAR:

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

MILTON PLANNING BOARD

- 1) Board to meet on Tuesday, February 1, 2011 at 5:30 p.m.

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report from Committee meeting held on Thursday, January 27, 2011 at 8:00 a.m.
 - a) Garbage Exemption for 6671 Grace Street #B (*Requires vote*)
 - b) Downtown Improvements (*Committee recommends approval to proceed with Downtown Improvements as presented at a cost of \$32,543 from Downtown Redevelopment Trust Fund and \$13,000 from Stormwater Fund*)(*Requires vote*)
 - c) Electrical at Russell Harbor Landing – North End (*Committee recommends approval to proceed with Gulf Power portion of project at an approximate cost of \$30,000*)(*Requires vote*)
 - d) Demolition of Old Fire Station & Reconstruction of Fire House Well (*Committee recommends approval to proceed using Water Impact Fees not to exceed \$140,000*)(*Requires vote*)
 - e) Improvements to City Hall HVAC System (*Committee recommends approval to proceed with improvements using Reserve Funds not to exceed \$150,000*) (*Requires vote*)
 - f) Sewer Line Installation at 5982 Berryhill Road (*Committee recommends approval to proceed with installation at a cost of \$4,950 out of Sewer Impact Fees*)(*Requires vote*)
 - g) Carpenter’s Park Resurfacing (*Committee recommends approval to proceed with resurfacing by “piggy-backing” on the Santa Rosa County Paving Contract with Panhandle Grading & Paving for a cost of \$40,401 to be paid out of Reserve Funds. This item is referred to Finance Committee for final approval*)(*Requires vote*)
 - h) Carpenter’s Park Restriping (*Committee recommends approval to proceed with restriping by “piggy-backing” on the Santa Rosa County Striping Contract with Coastline Striping at a cost \$2,850. This item is referred to Finance Committee for final approval*)(*Requires vote*)

- i) Next meeting scheduled for Thursday, February 24, 2011 at 8:00 a.m.

**ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN
PAUL KILMARTIN**

- 1) Report from Committee meeting held Thursday, January 20, 2011 at 8:00 a.m.
(No Action)
 - a) Next meeting scheduled for Thursday, February 17, 2011 at 8:00 a.m.

**ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN –
COUNCILWOMAN PAT LUNSFORD**

- 1) Report from Committee meeting held on Thursday, January 20, 2011 at 10:00 a.m.
 - a) Red Light Camera Ordinance (*Committee recommends approval for 1st Reading at February 8, 2011 Council meeting*)(*Information only*)
 - b) Proposed Changes to Resolution of Schedule of Fees (*Requires vote*)
 - 1) Parking Area Review Fee (*Committee recommends approval of amending language to resolution for parking areas less than 1,000 square feet to be a fee of \$100 and areas greater than 1,000 square feet a fee of \$240*)
 - 2) Irrigation Meter Fees (*Committee recommends approval of language being added to resolution to state that Irrigation Meter Fees will be the same as Residential Fees*)
 - 3) Attachment C (*Committee recommends approval to delete the wording on this attachment and intentionally leave blank – same rates in previous section of resolution*)
 - c) Next meeting scheduled for Thursday, February 17, 2011 at 10:00 a.m.

**PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY
HESTER**

- 1) Report from Committee meeting held on Thursday, January 27, 2011 at 9:00 a.m.
 - a) Police Vehicle Purchase (*Committee recommends approval to purchase (3) 2011 Chevrolet Impala's under Florida Sheriff's Contract #09-17-0908 not to exceed \$29,631 per vehicle. This item is referred to Finance Committee for final approval*)(Requires vote)
 - b) Triple Combination Pumper Fire Truck (*Committee recommends approval to proceed with bids for a Triple Combination Pumper. This item is referred to Finance Committee for final approval*)(Requires vote)
 - c) Synthetic Marijuana (*Information only*)
 - d) Next meeting scheduled for Thursday, February 24, 2011 at 9:00 a.m.

**STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN –
COUNCILMAN GRADY HESTER**

- 1) Report from Committee held on Tuesday, January 25, 2011 at 9:00 a.m.
 - a) Stormwater Projects:
 - 1. Storm Drain to Mt. Pilgrim Baptist Church \$ 3,500
 - 2. Sanders Street Curbing near Oriole Dr. \$ 3,600
 - 3. Storm Drain at Heritage Plaza \$ 750
 - 4. 5614 Alabama Street Driveway Improvement \$ 1,900
 - 5. So. Elmira Street Improvements (Curbing & Inlet) \$13,000
 - 6. Susan Street Pipe Replacement \$ 2,372
 - TOTAL \$25,122**

(Committee recommends approval of above listed projects)(Requires vote)

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, January 24, 2011 at 8:30 a.m.
 - a) Lucille Johnson Park Signage (*Committee recommends approval to proceed with bids for proposed signage*)(Requires vote)
 - b) Utility Vehicle for Parks Department (*Committee recommends approval to proceed with purchase of a Utility Vehicle at State contract price of \$6,788.84*)(Requires vote)
 - c) Russell Harber Landing Improvements (*Information only*)
 - d) Next meeting scheduled for Monday, February 28, 2011 at 8:30 a.m.

**GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:
CHAIRWOMAN – COUNCILWOMAN MARILYN JONES**

- 1) Committee to meet on Tuesday, February 8, 2011 at 3:30 p.m.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, January 20, 2011 at 9:00 a.m.
 - a) Financial and Budget Status Reports (*Information only*)
 - b) Bad Debt Write-off for December 2010 - \$6,158.38 for August 2010 and January 2011 - \$3,094.63 for September 2010 – FYTD \$28,635.32 (*Committee recommends approval of the write-off amount*)(Requires vote)
 - c) Refinancing of current \$1.759M Utility Loan (*Information only*)
 - d) Hurricane Ivan Close-out Report (*Committee recommends approval of net payment of approximately \$31,820.55 to be paid out of City Reserves*)(Requires vote)
 - e) Ft. Bragg Relocating Marketing Efforts (*Committee recommends approval of expenses not to exceed \$20,000 for marketing efforts to be paid from Utility Loan Proceeds*)(Requires vote)

- f) Year-end Fund Balances (*Committee recommends approval to proceed with allocation of \$650,000 into Reserves, \$150,000 for City Hall HVAC expenses and \$30,200 for IT purchases*)(Requires vote)
 - g) Next meeting scheduled for Thursday, February 17, 2011 at 9:00 a.m.
- 2) Budget Amendment(s);
- a) Water/Sewer Dept. \$21,974. Increase for two (2) additional pumps at prison lift station to be offset with Sewer Impact Fees.
 - b) General Fund. \$182,000. Increase to reflect Reserve Funds spending authorizations for IT purchases and City Hall HVAC Unit.
 - c) Capital Project Fund. \$150,000. Increase to reflect Reserve Funds in from General Fund for City Hall HVAC Unit.
 - d) Natural Gas Marketing Fund. \$20,000. Increase for marketing efforts for Eglin personnel from Utility Loan Proceeds.

MAYOR REPORT: CHAIRMAN – GUY THOMPSON

CITY MANAGER’S REPORT:

EXPENDITURES:

- 1) Authorization to make payment to Appleyard Agency for partial payment on Natural Gas Website and Relocation Brochures (*Budgeted*) **Total \$12,044.50**

ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105

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