

AGENDA
CITY COUNCIL MEETING
12/13/2011
5:00 P.M.

1. **OPEN MEETING**

2. **INVOCATION:** Pastor Charles Young, Deliverance Tabernacle Christian Center

3. **PLEDGE OF ALLEGIANCE**

4. ****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

5. **APPROVAL OF MINUTES**
 - 1) October 11, 2011 Regular
 - 2) November 8, 2011 Regular

6. **RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:**
 - 1) Recognition of Santa Rosa County Health Department – Re: Beautification Efforts
 - 2) Recognition of City of Milton Juniors Football Team
 - 3) Swearing-in of Jim Custred as new Captain in Fire Department
 - 4) Introduction of new Firefighter, Scott Casper

7. PUBLIC HEARINGS/MEETINGS:

8. PERSONS TO APPEAR:

- 1) Milton High School Student David Simoneau

9. ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

- 1) Ordinance #1360-11, Rezoning of Rutledge Property on Dogwood Drive (*2nd Reading*)

- 2) Ordinance #1361-11, Future Land Use Map of Rutledge Property on Dogwood Drive (*2nd Reading*)

- 3) Ordinance #1362-11, Pets in City Parks (*2nd Reading*)

- 4) Ordinance #1363-11, Festival and Event Signage (*1st Reading*)

- 5) Ordinance #1364-11, Voluntary Annexation of 4917 Glover Lane (*1st Reading*)

- 6) Ordinance #1365-11, Amending Section 2-562 Appointment (*1st Reading*)

- 7) Resolution #1195-11, Schedule of Fees

- 8) Budget Adjustment Resolutions:

- a) Resolution #1196-11, General Fund \$1,545. Increase unassigned reserves forward for purchase of police vehicles and new stripping approved by Council 11/8/11.

- b) Resolution #1197-11, General and Capital Funds \$10,941. Increase to reflect balance of grant funds for Old River Trail Project/Grant \$50,000. FY 2011 spending \$39,059.12 and FY 2012 spending \$10,941.

- c) Resolution #1198-11, Water/Sewer Fund \$1,320. Increase tipping fees by amount collected on scrap sales.

- d) Resolution #1199-11, General Fund \$954. Increase to reflect donations from Fred's Store for the Police and Fire Departments.

- e) Resolution #1200-11, General and Capital Fund \$45,136. Increase in designated reserves for City Hall HVAC expenses.
- 9) Resolution #1201-11, Roadside Beautification Assistance Joint Participation Agreement

10. CITY ATTORNEY'S REPORT

11. CITY CLERK'S REPORT

12. GENERAL CONSENT AGENDA

13. COUNCIL COMMITTEE ITEMS:

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

ADMINISTRATION COMMITTEE: CHAIRWOMAN – COUNCILWOMAN MARILYN JONES

ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PAT LUNSFORD

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

**STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN –
COUNCILMAN GRADY HESTER**

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

**GROWTH, DEVELOPMENT & ANNEXATION COMMITTEE:
CHAIRMAN – COUNCILMAN PAUL KILMARTIN**

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

14. MAYOR REPORT: GUY THOMPSON

1) Board Appointments:

Milton Housing Authority:

- Pam Mitchell – term expires January 23, 2012 (*Willing to serve another term*)
- Jill Schwitzerlett – term expires January 23, 2012 (*Willing to serve another term*)

**15. CITY MANAGER’S REPORT:
EXPENDITURES:**

- 1) O’Sullivan Creel, LLP, Progress billing for the 2nd and 3rd installment for Financial Statement Auditing Services for 2011 in the amount of \$11,197.50 each for a total of **\$22,395.00 (*Budgeted*)**
- 2) Authorization to make annual payment to the Milton Keyser Cemetery and the Milton Benevolent Cemetery at \$3,500 each (*Budgeted*) **Total \$7,000.00**
- 3) Authorization to make payment to Florida League of Cities Invoice for 2nd Quarter payment of General Liability and Workers Compensation (*Budgeted*) **Total \$80,866.84**

16. BIDS AND PROPOSALS:

- 1) Proposals for Engineering Services for Sanders Street Project were received by 2:00 p.m. on Thursday, November 17, 2011 (*Under Staff Review*)
- 2) Proposals for Construction of Elva Street Upgrade (Drainage & Infrastructure Improvements) were received by 2:00 p.m. on Thursday, December 1, 2011 (*Staff recommends award to Brown Construction as the low bid*)(*Requires vote*)

17. OTHER BUSINESS:

- 1) Board Appointments:
Police Pension Board: 1 vacancy

Fire Pension Board:
 - Resignation of Maria Ard - term expires June 2013
 - Confirmation of Reappointment of Dewayne Bond (*Requires vote*)
Milton Planning Board: 1 vacancy

Board of Adjustments: Jo Cobb - term expires December 9, 2011 (*Willing to serve another term*)
- 2) Request for Administrative Leave for Captain David Cox, as a trustee on the Police Pension Board, to attend the Florida Public Pension Trustees Association School in Jacksonville, Florida on February 5 – 8, 2012 at a cost of \$2,474.96 to be paid out of the Police Pension Board Fund (*Requires vote*)
- 3) Event Application for Dr. Martin Luther King, Jr. Day Block Celebration to be held on Monday, January 16, 2012 from 11:00 a.m. to 1:00 p.m. (*Requires vote*)
- 4) Selection of Brandon Hall, Inc. to provide Design Services for the City of Milton Median Beautification Grant (*Requires vote*)
- 5) Milton High School Band Christmas Concert will be held on Tuesday, December 13, 2011 at 6:30 p.m. in the MHS Auditorium (*Information only*)
- 6) January Executive Committee Meeting will be held on Tuesday, January 3, 2012 at 4:00 p.m. (*Information only*)
- 7) 2012 Santa Rosa County Chamber of Commerce Leadership Awards Banquet at NAS Whiting Field on Saturday, January 28, 2012 (*Information only*)

- 8) Portions of Carpenter’s Park will be closed during the month of January for installation of playground equipment and cleaning of lagoons (*Information only*)

18. ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105