

**AGENDA
EXECUTIVE COMMITTEE MEETING
12/5/2011
4:00 P.M.**

OPEN MEETING

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

PUBLIC HEARINGS/MEETINGS

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

PERSONS TO APPEAR:

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

- 1) Request for Out-of-Town Travel for Dewitt Nobles, City Clerk, and Janet Scott, Deputy Clerk, to attend 2012 IIMC Region III Conference in Mobile, Alabama on January 18 – 20, 2012 for an approximate cost of \$750 (*Requires vote*)

MILTON PLANNING BOARD

- 1) Board to meet on Tuesday, January 3, 2012 at 5:30 p.m.

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report from Committee meeting held on Monday, November 28, 2011 at 9:30 a.m.
 - a) Residential, Commercial Garbage Exemptions & Back Yard Pickup (*Committee recommends approval of names on attached list*)(*Requires vote*)
 - b) Soil Testing for New Traffic Signal at Canal Street & Hwy 90 (*Committee recommends approval of award to LMJ & Associates in the amount of \$1,350 as the low bid*)(*Requires vote*)
 - c) Structural Engineering for Traffic Signal Foundation at Canal Street & Hwy 90 (*Committee recommends approval of award to Southern Site & Utility Design in the amount of \$1,375 as the low bid*)(*Requires vote*)
 - d) Appaloosa Well Building Roof Repair (*Committee recommends approval to award to Tim Sowell Roofing in the amount of \$4,000 as the low bid*)(*Requires vote*)
 - e) Next meeting scheduled for Thursday, January 26, 2012 at 8:00 a.m.

ADMINISTRATION COMMITTEE: CHAIRWOMAN – COUNCILWOMAN MARILYN JONES

- 1) Report from Committee meeting held Thursday, November 17, 2011 at 10:00 a.m.
 - a) Workers' Compensation Policy Revision (*Committee recommends approval of policy as presented*) (*Requires vote*)

- b) Complaints & Grievances Policy Revision (*Committee recommends approval of policy as presented*) (*Requires vote*)
- c) Police Union Contract Memorandum of Understanding (*Committee recommends approval of the Memorandum of Understanding renewing Police Union contract until 2014 if there are no conflicts with current law and to change Labor Attorney to Lindsay & Andrews, P.A.*) (*Requires vote*)
- d) 2012 Holiday Schedule (*Committee recommends approval of the 2012 Holiday Schedule*) (*Requires vote*)
- e) Next meeting scheduled for Thursday, January 19, 2012 at 10:00 a.m.

ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PAT LUNSFORD

- 1) Report from Committee meeting held on Thursday, November 17, 2011 at 8:00 a.m.
 - a) Amendment to Signs Regulations for Events and Festivals (*Committee recommends approval of the proposed amended Ordinance*) (*Requires vote*)
 - b) Next meeting scheduled for Thursday, January 19, 2012 at 8:00 a.m.

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) Committee to meet on Thursday, January 26, 2012 at 9:00 a.m.

STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) Report from Committee meeting held on Tuesday, November 22, 2011 at 9:00 a.m.
 - a) Stormwater Projects:
 - 1) Inlet Modification at N/W corner of Pine St & So. Willing St \$ 1,650.00
 - 2) Inlet Modification at Berryhill St & Bruner St \$ 1,500.00
 - 3) Replace Storm Drain Structure Top & Gate at Margaret Street Church of Christ – 6745 Elva Street \$ 1,000.00
 - Total Cost Not to Exceed \$ 4,150.00**

(Committee recommends approval to proceed with the above listed projects to be paid out of Stormwater Funds)(Requires vote)

- b) Bids for Cleaning of Stormwater Ponds 3 & 4 at Carpenter's Park:
- LJFD, Inc. \$5,250.00
 - Salter/3C's Construction \$5,800.00
 - Three Trade Consultants, Inc. \$4,450.00
- (Committee recommends approval of award to Three Trades Consultants, Inc. as low bid)(Requires vote)*
- c) Next meeting scheduled for Tuesday, February 28, 2012 at 9:00 a.m.

PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN BUDDY JORDAN

- 1) Report from Committee meeting held on Monday, November 28, 2011 at 8:30 a.m.
- a) Replacement of Picnic Tables at Riverwalk South Pavilion (*Committee recommends approval to proceed with the purchase of tables similar to Russell Harber Landing South for the Riverwalk South Pavilion)(Requires vote)*
- b) Repairs to Carpenter's Park Restroom (*Committee recommends approval to replace the 2 broken urinals at Carpenter's Park with stainless steel urinals at an approximate cost of \$3,000)(Requires vote)*
- c) Tennis Court Improvements Lighting Plan (*Committee recommends approval to proceed with Recreational Lighting at an additional cost of \$20,910)(Requires vote)*
- d) Next meeting scheduled for Monday, January 23, 2012 at 8:30 a.m.

GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE: CHAIRMAN – COUNCILMAN PAUL KILMARTIN

- 1) Report from Committee meeting held on Thursday, November 17, 2011 at 3:00 p.m. (*No Action*)
- a) License Activity Reports for October & November 2011 (*Information only*)
- b) Next meeting scheduled for Thursday, January 19, 2012 at 3:00 p.m.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, November 17, 2011 at 9:00 a.m.
 - a) Financial and Budget Status Reports for October, 2011 (*Information only*)
 - b) Bad Debt Write-off for November, 2011 - \$2,381.91 for July 2011 – FYTD \$7,929.10, less write-off collections and expense of \$229.33 plus credits from non-refundable gas fee offsets of \$965.37 = Actual cash cost of \$1,187.21 (*Committee recommends approval of the write-off amount for November 2011*) (*Requires vote*)
 - c) Jamiees Ridge Lighting Request (*Committee recommends approval to fill in the street light gaps according to the City's standard regulations*) (*Requires vote*)
 - d) Next meeting scheduled for Thursday, January 19, 2012 at 9:00 a.m.

MAYOR REPORT: GUY THOMPSON

- 1) Board Appointments:
 - Milton Benevolent Cemetery Board – Appointment of Trent Lewis (*Requires vote*)
 - Milton Benevolent Cemetery Board – Reappointment of Jim Tolar – term expires January 1, 2012 (*Willing to serve another term*)(*Requires vote*)
 - Downtown Redevelopment Advisory Board – Appointment of Steve Williams (*Discussion only*)
- 2) Milton City Singers at Milton High School on December 8, 2011 at 6:30 p.m. (*Information only*)

CITY MANAGER'S REPORT:

OTHER BUSINESS:

- 1) River Gauge (*Discussion only*)
- 2) 6875 Oak Street Dilapidated Structure (*Information only*)
- 3) Event Application from Santa Rosa County Fellowship Churches for the 2012 Dr. Martin Luther King, Jr. Day Parade on Monday, January 16, 2012 (*Requires vote*)

ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105