

**AGENDA
EXECUTIVE COMMITTEE MEETING
9/29/2011
5:00 P.M.**

OPEN MEETING

****APPROVAL OF AGENDA FOR ADDITIONAL ITEMS****

PUBLIC HEARINGS/MEETINGS

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

PERSONS TO APPEAR:

- 1) Tom Conley, Florida League of Cities

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

MILTON PLANNING BOARD

- 1) Board to meet on Tuesday, October 4, 2011 at 5:30 p.m.

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) Report from Committee meeting held on Thursday, September 22, 2011 at 8:00 a.m.
 - a) Elva Street Improvements (*Committee recommends that a workshop be held with property owners and staff be authorized to advertize for bids*) (*Action: Direct staff to hold a workshop with property owners and authorize advertisement for bids*)
 - b) Sanders Street Drainage Improvements (*Committee recommends staff seek RFP's for engineering services*) (*Action: Authorization to seek RFP's*)
 - c) East Milton WWTP Effluent Disposal (*Committee recommends authorization for Baskerville-Donovan Inc. to explore the feasibility of effluent disposal at Harold OLF at a cost NTE \$25,000. with funding to come from loan proceeds*) (*Action: Authorize Baskerville-Donovan, Inc. to explore the feasibility of effluent disposal at Harold OLF at a fee NTE \$25,000.00, to be paid from loan proceeds*)
 - d) Next meeting scheduled for Thursday, October 27, 2011 at 8:00 a.m.

ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN PAUL KILMARTIN

- 1) Report from Committee meeting held Thursday, September 15, 2011 at 8:00 a.m.
 - a) General Rules and Procedures for City Council Meetings Policy (*Committee recommends approval to proceed with policy as presented*)(*Action: Approval of Policy*)
 - b) Project Financing Policy (*Committee recommends approval to proceed with policy as presented*) (*Action: Approval of Policy*)

- c) Safety Shoes (*Committee recommends approval to proceed with policy as presented (Action: Approval of Policy)*)
- d) Request for Debbie Cates and Lori Smith to attend FPPTA Trustee School/Conference on October 2-5, 2011 in Tampa, Florida to be paid out of General Employee Pension Fund. (*Committee recommends approval of Administrative Leave – Expenses to be paid from General Employee Pension Fund*) (*Action: Approval of Administrative Leave for employees to attend conference*)
- e) Next meeting scheduled for Thursday, October 20, 2011 at 8:00 a.m.

ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN – COUNCILWOMAN PAT LUNSFORD

- 1) Report from Committee meeting held on Thursday, September 15, 2011 at 10:00 a.m.
 - a) Post Retirement Insurance Fund – Dollar Stipend (*Committee recommends attorney prepare an ordinance to discontinue benefit (a dollar per year stipend) for all new hires as approved by the Council on 3/8/2011*) (*Action: Direct attorney to prepare the ordinance for reading at the Council meeting*)
 - b) Lucille Johnson Park (*Committee recommends changing the name of “Nellie Parker (Mary Street) Park” to Lucille Johnson Park and amending the ordinance to reflect the name change.*) (*Action: Direct attorney to prepare an ordinance reflecting the name change*)
 - c) Next meeting scheduled for Thursday, October 20, 2011 at 10:00 a.m.

PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) Report from Committee meeting held on Thursday, September 22, 2011 at 9:00 a.m.
 - a) Fire Department Personnel Issue (*Committee recommends Chief be authorized to hire firefighter in early November to fill position to be vacated by retirement at the end of November.*) (*Action: Requires Vote*)

- b) Authorization to allow police chief to trade in radar trailer for speed sign.
(Committee recommends chief be allowed to trade equipment.) (Action: Authorize Police Chief to trade out radar equipment)
- c) Next meeting scheduled for Thursday, October 27, 2011 at 9:00 a.m.

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, September 26, 2011 at 8:30 a.m.
 - a) Event Application for First Baptist Church, October 31, 2011 *(Committee recommends approval of Event Application) (Action: Requires Vote)*
 - b) Event Application for Santa Rosa Baptist Association Festival, October 15th
(Committee recommends approval of event application) (Action: Requires Vote)
 - c) Dog Park at Russell Harber Landing *(Discussion)*
 - d) Next meeting scheduled for Monday, October 24, 2011 at 8:30 a.m.

**GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:
CHAIRWOMAN – COUNCILWOMAN MARILYN JONES**

- 1) Committee to meet on Thursday, October 20, 2011 at 3:00 p.m.

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- 1) Report from Committee meeting held on Thursday, September 15, 2011 at 9:00 a.m.
 - a) Financial and Budget Status Reports for August, 2011 *(Informational Only)*
 - b) Bad Debt Write-off for September, 2011 - \$4,239.91 for May 2011 – FYTD \$66,087.91, less collections (Write-off collections and credits from gas fee account Oct-Aug = \$24,466.38) *(Committee recommends approval of the write-off amount) (Action: Approval of write-off amount)*

- c) Marina Property RFP (*Committee authorized staff to negotiate terms of lease with Blackwater Marina, LLC*) (*Action: Authorize staff to negotiate terms of lease and make recommendation to City Council at upcoming meeting.*)
- d) Next meeting scheduled for Thursday, October 20, 2011 at 9:00 a.m.

MAYOR REPORT: CHAIRMAN – GUY THOMPSON

CITY MANAGER’S REPORT:

1) EXPENDITURES:

- a)

OTHER BUSINESS:

- 1) Request for Jesse Cornell and Randy Black to attend 2 day Cathodic Protection Rectifier School in New Orleans, LA (December 5-6, 2011 at a total cost of \$1,412.95) (*Budgeted Funds*) (*Action: Requires vote*)
- 2) Request for Tom Thompson and John Brooks to attend backflow testing certification in Destin, November 14-18, 2011 at a cost of \$1,290. (*Budgeted funds*) (*Action: Requires Vote*)

ADJOURN/RECESS:

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

“If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” FS 286.0105

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