

The City Council of the City of Milton met in regular session Tuesday, August 14, 2007 at 5:00 p.m. (CDT) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

PRESENT:

Guy Thompson, Mayor
Buddy Jordan
Clayton White
George E. Jernigan
Lloyd Hinote
Patsy Lunsford
R. L. Lewis
Marilyn Jones

ABSENT:

Grady Hester

Donna Adams, City Manager
Roy Andrews, City Attorney
Dewitt Nobles, City Clerk
Janet Scott, Deputy Clerk
Pam Haddan, Administrative Assistant
Brian Watkins, Public Works Director

OTHERS IN ATTENDANCE

Angela Jones, Dr. David Spencer, Patsy Melvin, Sharon Holley, Lonnie Joiner, Dr. Helen Turner, Doreen Cato, Jim Broxson, Greg Brand, John Reble, Gale Thames, Pamela Holt, Randy Jorgenson, Tim Milstead, Chris McDonnell, Kelly Hobbs, Michael Shields, .

Mayor Thompson called the meeting to order at 5:00 p.m.

Dr. David Spencer led the invocation and all joined in the Pledge of Allegiance.

Roll Call was performed.

APPROVAL OF AGENDA FOR ADDITIONAL ITEMS

* Motion was made by Mr. Jordan to approve the additional items to the agenda; seconded by Mrs. Jones. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

APPROVAL OF MINUTES -- July 10, 2007 Regular Meeting and July 25, 2007 Special Reconvened Meeting.

* Motion was made by Mrs. Jones to approve the minutes of the July 10, 2007 and July 25, 2007 meetings; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

Recognition of Squadrons assigned to Whiting Field – Community Service at 6546 Outer Drive and at 5392 Ticonderoga Street

Code Enforcement Officer, Sharon Holley, presented representatives of Squadrons 8, 18, and 28 at Naval Air Station Whiting Field certificates of appreciation for their community

service at 6346 Outer Drive and 5392 Ticonderoga Street. These squadrons cleaned the overgrowth and litter from the two sites. Lonnie Joiner was recognized for the donation of a dumpster and small Bob Cat at the sites and Pik & Sav Grocery and Subway donated refreshments for the workers.

Michael Shields, HT 28 and Kelly Mosco from HT 18, received the Certificates of Appreciation from Mayor Thompson who noted that NAS Whiting adds much to the community. Milton really appreciates NAS Whiting.

Recognition of Norris Mechanical for donation of industrial fan for sporting events

Mayor Thompson stated that a special thanks is given to Norris Mechanical for their donation of a large industrial fan to the Parks Department for use during sporting events.

Police Chief Greg Brand -- Chief Brand displayed an eagle trophy received by the City of Milton Police Department at the Florida Law Enforcement Challenge where the department came in First Place in their class. The Police Department will receive a \$15,000.00 credit for the purchase of traffic related equipment.

PUBLIC HEARINGS/MEETINGS:

Public Hearing: Re: Amendment to Comprehensive Plan and Future Land Use Map to rezone four parcels to rezone from R1 to RC1

Randy Jorgenson reported that the Milton Planning Board met in regular session on Tuesday, August 7, 2007. They were presented four applications for rezoning in the Berryhill Street area (5225 Canal Street, 6790 Berryhill Street, 6810 Berryhill Street, and 6780 Berryhill Street). The property owners have requested to rezone the four parcels from R-1 to RC-1.

The Milton Planning Board tabled the request in order to obtain additional information. One individual indicated they felt a zoning code of R-3 would suit the applicant's needs.

Sixty notices were mailed to adjacent property owners. There were two members of the community present that expressed concerns about the request.

Mr. Jorgenson presented a slide presentation with information about the property's current zoning, the proposed zoning, objections made and the status of the properties. All the sites are Contributing Historical Structures.

The R-1 zoning district is essentially for single family residential dwellings. The R-3 zoning designation is for multi-family dwelling districts primarily residential in character and higher density residential development. Low intensity commercial and service facilities are also permitted in R-3.

The RC-1 zoning district is residential/commercial. One of the applicants has applied for this zoning designation in order to have a dentist office in a home that has been used as an office previously.

Mr. Jorgenson stated he is bound to recommend that the council consider tabling its action until the Planning Board makes a recommendation, however, if the City Council elects to act, the Planning Department strongly recommends approval of this rezoning request.

Mayor Thompson opened the Public Hearing.

Angela Jones of Locklin, Jones and Saba, representing the four applicants that have applied for rezoning, addressed the council. Ms. Jones stated that Dr. Helen Turner would like to have a dentist office on the first floor of her building, and her residence on the second floor. The other three property owners do not have immediate plans but they feel the zoning classification will be advantageous and appropriate for them in the future. The houses are Contributing Historical Structures. They are protected and will stay as they are. Any changes to the buildings would have to comply with the historical code. The character of the neighborhood would not change. Dr. Turner's patients would have access to the building from Alabama Street and parking will be available in the back. The parcel is ideal for a one-doctor dentist office.

Mayor Thompson asked if anyone had any comments or questions. [No Response]. The Public Hearing was closed.

* Mr. Jernigan made a motion to approve the rezoning of these four parcels to RC-1, noting that he felt this is the correct zoning request for the houses; seconded by Mr. White. Discussion: Mr. Jorgenson stated this action will not create "spot zoning". Mrs. Adams said the

council should acknowledge that the Milton Planning Board did not recommend this rezoning. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

Mrs. Adams noted that the next step in the process is an amendment to the City's Comprehensive Plan.

Public Hearing: Re: Amendment to Comprehensive Plan and Future Land Use Map to rezone from R2 to C2

Tim Milstead, City of Milton Planner, presented information relating to the rezoning of a parcel at 6452 Open Rose Drive. It is currently zoned R-2 (1 and 2 family, residential district) and the owners are requesting the zoning be changed to C-2. Property to the north and west is zoned C-2 so this will not cause spot zoning. Seventeen letters were mailed and no objections were received. The current use of the structure is residential. The property owner intends to turn the structure into an office building. The Milton Planning Board recommended that the rezoning request be approved which is also the recommendation of the City of Milton Planning & Development Department.

Mayor Thompson opened the Public Hearing.

Kelly Hobbs of 8104 Highway 89, Milton, owner of the property, addressed the council stating they are planning to rent the building as commercial offices. Most of the property on the street is already commercially zoned.

Mayor Thompson asked for any comments or questions. [No Response]. Public Hearing was closed.

* Motion was made by Mr. White to approve the rezoning of this parcel to C-2; seconded by Mrs. Jones. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

PERSONS TO APPEAR:

Dr. Michael Coyle, Medical Director of Progressive Women's Health, 6072 Doctor's Park Road- Dr. Coyle stated that he recently renovated his office. He recently became aware that the median and parking lot at Doctor's Park belongs to the city. There are no lights in the parking area and he sees night time patients. He has requested the city to maintain the area. There have been no improvements.

Mrs. Adams said that the Public Works Committee has addressed this property and recommends that the property be vacated to the adjacent owners.

Dr. Coyle stated there is no association of the landowners. The land has not been maintained for many years. He has attempted to contact the landowners and has had no response. Repairs to the property would be extensive for people to undertake on their own. He requested that the landowners be contacted prior to taking any action such as vacating the property.

Mayor Thompson said that the city was surprised to learn that this area belonged to the city. It was believed to have been privately owned. He stated that it would work better if the property owners formed an association and took over the property. He suggested getting the property to the proper level of maintenance and then turn it over to the property owners. The staff needs to work toward a plan and then meet with the property owners.

Dr. Coyle stated he would appreciate that effort. He would not mind entering into an association with the other property owners or allowing the city to continue maintaining the property. He said he wanted the area around his office to look great. He is a training physician and he trains physicians from other states in surgical procedures at Santa Rosa Medical Center. He would like to see the area improved.

The issue will be referred to the Public Works Committee.

Gale Thames addressed the council noting that she was a property owner at Doctor's Park. The city accepted the property years ago. It does show neglect. As a property owner she would not mind assuming a role in keeping it up. Possibly the city could bring it up to standards

and turn it over to an association, if one can be formed. She said she would appreciate getting help to clean it..

Ms. Thames agreed to get the names of the other property owners to Mrs. Adams.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS:

Mr. Andrews was recognized for the reading of Ordinances, Resolutions and Proclamations:

ORDINANCE NO. 1239-07, Second Reading

AN ORDINANCE AMENDING ORDINANCE NO. 854, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF MILTON BY AMENDING SECTION IV-5.3 HISTORIC PRESERVATION BOARD TO INCREASE THE NUMBER OF BOARD MEMBERS TO SEVEN, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND PROVIDING AN EFFECTIVE DATE.

* Motion was made by Mrs. Jones to approve Ordinance No. 1239-07, as read; seconded by Mrs. Jones. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

ORDINANCE NO. 1241-07, Second Reading

AN ORDINANCE REPEALING AND REPLACING ORDINANCE NUMBERS 1082, 1091 AND 1181-05, PROVIDING THAT ALL EMPLOYEES OF THE CITY SHALL BE COMPENSATED IN ACCORDANCE WITH THE SALARY TABLE AS APPROVED ANNUALLY BY THE CITY COUNCIL, PROVIDING FOR A SEPARATE SALARY TABLE FOR POLICE POSITIONS, PROVIDING FOR EMPLOYEE RANGES, PROVIDING FOR PROGRESSION OF EMPLOYEES WITHIN SALARY TABLE, PROVIDING FOR POSITION RECLASSIFICATION, PROVIDING FOR NEW EMPLOYEES, PROVIDING FOR PROMOTION, PROVIDING FOR DEMOTION, PROVIDING FOR RETURN OF FORMER EMPLOYEES, PROVIDING FOR TEMPORARY EMPLOYMENT WITHIN A HIGHER POSITION, PROVIDING FOR EFFECT OF LEAVE WITHOUT PAY, PROVIDING FOR CAREER INCENTIVE PAY, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

* Motion was made by Mrs. Jones to approve Ordinance No. 1241-07, as read; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

ORDINANCE NO. 1242-07

AN ORDINANCE AMENDING ORDINANCE NO. 1010, BY AMENDING SECTION 4(D), PETS, TO PERMIT DOGS WITHIN THE NORTHERN SECTION OF RUSSELL HARBER LANDING IF THEY ARE UNDER THE DIRECT CONTROL OF THEIR OWNER, DEFINING DIRECT CONTROL, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES INCONSISTENT HEREWITH AND PROVIDING AN EFFECTIVE DATE

* Motion was made by Mr. Jordan to approve Ordinance No. 1242-07, as read; seconded by Mr. Jernigan. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

ORDINANCE NO. 1243-07

AN ORDINANCE AMENDING ORDINANCE NO. 854, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF MILTON TO CREATE SECTION III-13, TRADITIONAL NEIGHBORHOOD DEVELOPMENT IN THE DOWNTOWN COMMUNITY REDEVELOPMENT AREA, PROVIDING GENERAL PROVISIONS, DEFINITIONS, APPLICATION PROCEDURE AND APPROVAL PROCESS, AND TRADITIONAL NEIGHBORHOOD DEVELOPMENT DESIGN GUIDELINES, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES OR PORTIONS OF ORDINANCES INCONSISTENT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

* Motion was made by Mr. Lewis to approve Ordinance No. 1243-07, as read; seconded by Mrs. Lunsford. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

ORDINANCE NO. 1244-07

AN EMERGENCY ORDINANCE REPEALING AND REPLACING ORDINANCES NO. 1014, 1220-06, AND 1139-04, AND AMENDING CERTAIN PORTIONS OF ORDINANCES 1030, 1053, 1066, 1085, 1125-03 AND 1150-04 AND REPEALING AND REPLACING SECTIONS 15-1,15-2,15-3, 15-4, 15-5, 15-6, 15-7, 15-8, 15-9, 15-10, 15-11, 15-12, 15-13, 15-14, 15-15, 15-16, 15-17, 15-18, 15-19 AND 15-20 OF THE CODE OF ORDINANCES OF THE CITY OF MILTON TO REPLACE THE CITY OCCUPATIONAL LICENSES WITH LOCAL BUSINESS TAXES, SETTING THE BUSINESS TAX RATE STRUCTURE, PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

Note: Equity Study Commission met at 4:00 p.m. on Monday, August 13, 2007 and recommends approval of the proposed business rate structure.

* Motion was made by Mrs. Jones to approve Emergency Ordinance No. 1244-07, as read; seconded by Mr. Jernigan. Discussion: Mr. Andrews stated that the State of Florida changed the period for the business tax renewal and, in order to comply with the changes, the Clerk's Office will have act quickly. That is the reason that this is being presented as an Emergency Ordinance. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, nay; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

GENERAL CONSENT AGENDA

RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:

- 1) **Introduction of Curtis Krebs hired as Accountant (*Contract position*)(*Action: Approval of employment contract as presented*)**

PERSONS WHO APPEARED AT EXECUTIVE COMMITTEE MEETING:

- 1) **Linda Biller, Chief Executive Officer of American Red Cross of Northwest Florida: Annual Report (*No Action*)**
- 2) **Jessica Hood of Gulf Power – Re: Rustic Ridge Proposed Lighting Plan (*Action: Approval of proposed lighting plan for Rustic Ridge Lighting which is presented to be equivalent to regulations*)**

CITY ATTORNEY'S REPORT

- 1) Use of Oak Street by Santa Rosa County for courthouse modulars (*Action: Approval of revised Memorandum of Understanding Relating to the Ownership, Use and Maintenance of the Lands that Constitute the Santa Rosa County Court House Grounds*)

CITY CLERK'S REPORT

- 1) First Public Hearing for Budget for FY 2007/08 scheduled for 5:01 p.m. on September 11, 2007 (*Information*)
- 2) Second Public Hearing for Budget for FY 2007/08 scheduled for 5:01 p.m. on September 27, 2007 (*Information*)

MILTON BENEVOLENT CEMETERY BOARD: CHAIRMAN – BILL BLEDSOE

- 1) Naming the paved road within the cemetery “Milton Cemetery Circle” (*Board recommends approval*) (*Action: Approval of recommendation*)

PHYSICAL PLANT & INSURANCE COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER

- 1) License Activity report for July 2007 (*Information*)
- 2) Report from Committee meeting held Wednesday, August 1, 2007 at 9:00 a.m.
 - a) HMGP Grant for Milton Police Station, Wind Retrofit Project \$16,000 with match from Public Works Building, Wind Retrofit through the Santa Rosa County Disaster Assistance CDBG Grant (*Committee recommends execution of grant agreement to proceed with project*)
 - b) School Board Property on Canal Street – request to vacate a portion of Combs Street (*Committee recommends approval to proceed with the city's vacation process*)
 - c) Life Insurance coverage for 2007/2008 (*Action: Referred back to Committee and to the Personnel Committee*)
 - d) Coventry Health Care has purchased Vista Healthplan (*Information*)
 - e) Request from Santa Rosa Clean Community to place signs within the right-of-way for the Adopt-A-Highway Program (*Committee recommends approval*) (*Action: Approval of Committee recommendation*)
 - f) Next meeting scheduled for Wednesday, September 5, 2007 at 9:00 a.m.

ORDINANCE REVIEW COMMITTEE: CHAIRMAN – COUNCILMAN BUNNY JERNIGAN

- 1) Report from Committee meeting held on Tuesday, July 17, 2007 at 9:00 a.m.
 - a) Final review of Traditional Neighborhood Development Ordinance for the Downtown Community Redevelopment Area (*Committee recommends the Council proceed with the adoption of ordinance contingent upon*)

recommendation by the Planning Board) (Planning Board recommended approval of Part I and II on February 13, 2007, and Part III and IV on March 13, 2007)(Action: Approval of Committee recommendation)

- b) Next meeting scheduled for Wednesday, August 15, 2007 at 9:00 a.m.
- 2) Report from Committee meeting held on Monday, August 6, 2007 at 9:30 a.m.
 - a) New Revenue for FY 2007/2008:
 - 1) Cost Recovery Corporation for Police & Fire: *(Still under review by Committee – city attorney to work on legal aspects of the proposal)*
 - 2) Local Occupational License Tax: *(Committee recommends the appointment of an Equity Study Commission which must be representative of the business community within the local government’s jurisdiction. Committee recommends the appointment of R. L. Lewis, Clayton White and Ed Nixon. {First step in process}) (Action: Appointment of the Equity Study Commission as proposed)*
 - 3) Stormwater Utility: *Committee recommends approval to hire a temporary person for approximately 200 hours to complete the necessary field work {First step in process}) (Action: Approval of Committee recommendation)*
 - 4) Parks & Recreation Impact Fee: *(Committee recommends to proceed with implementation of a Parks & Recreation Impact Fee and recommends the fee be established at \$500 per residential unit for all new development) (Action: Approval of Committee recommendation)*
 - 5) Existing Fee Structure: *(Committee recommends increasing existing fees by 20%) (Action: Approval of Committee recommendation)*
 - 6) Proposed new fees:
 - a) Fire Hydrant Maintenance: *(Committee recommends incorporating fire hydrant maintenance costs as part of the basic rate structure) (Action: Approval of Committee recommendation)*
 - b) Skate Park user fee: *(Referred to Parks & Recreation Committee to formulate a user fee similar to the fee used for the fitness room)*
 - c) Sanitation Fuel Surcharge: *(Still under review by Committee)*
 - 7) Parking Violation Enforcement: *(Still under review by Committee)*

PERSONNEL COMMITTEE: CHAIRMAN – COUNCILMAN BUNNY JERNIGAN

- 1) Committee to meet on Thursday, August 16, 2007 at 8:30 a.m. *(Information)*
- 2) Resignation of Joshua Qualls from Water/Sewer Department *(Information)*
- 3) Dorothy Musgrave hired as Utilities/Customer Service Clerk in Public Works Department *(Information)*
- 4) Sean Plant hired as Service Tech I in Water/Sewer Department *(Information)*
- 5) Lateral transfer of Jo Robey to Water/Sewer Department as Utilities Clerk *(Information)*

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN
BUDDY JORDAN**

- 1) Committee to meet on Monday, August 27, 2007 at 8:30 a.m. (*Information*)
- 2) Skate Park to close for three weeks for improvements to soil erosion problems – to close after school resumes (*Information*)

**GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:
CHAIRWOMAN MARILYN JONES**

- 1) Report from Committee meeting held on Thursday, July 19, 2007 at 3:00 p.m. (*No Action*)
- 2) Next meeting scheduled for Thursday, August 16, 2007 at 3:00 p.m.

**(SUB-COMMITTEE: ECONOMIC DEVELOPMENT COMMITTEE:)
CHAIRWOMAN GALE THAMES**

- 1) Report from Committee meeting held on Thursday, August 2, 2007 at 4:00 p.m.
 - a) Florida Trail Association – Gateway Community Designation (*Committee recommends the city pursue designation of a Gateway Community*)(*Action: Approval of Committee recommendation*)
 - b) Cost quote for Signage by DeNyse Signs (*Committee recommends approval to proceed with the 12' sign without the rock with height to be determined. Placement to be on East side of the Hwy 90 Blackwater Bridge coming into Milton. Cost at \$11,296 + \$1,950 for labor and materials, + \$325 for permit submission. Funding to come from Downtown Trust Fund*)(*Action: Approval of Committee recommendation*)
 - c) Field trip to view developments in Atlanta scheduled in August (*Information*)
 - d) Working on website development for “Economic Development” page (*Information*)
 - e) Next meeting scheduled for Thursday, September 6, 2007 at 4:00 p.m. (*Information*)

**ORGANIZATIONAL ASSESSMENT COMMITTEE: CHAIRMAN – GUY
THOMPSON**

- 1) Report from Committee meeting held on Wednesday, July 18, 2007 at 9:00 a.m.
 - a) Fire Department Proposal concerning salaries (*Closed Session to be scheduled at 3:30 p.m. on Monday, August 6, 2007 prior to Executive Council meeting*) (*No Action*)
 - b) Finance Department and other clerical positions (*Committee recommends staff work with Personnel Committee on proposal*)(*No Action*)

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

- e) Authorization to make payment to *Appleyard Agency* for advertising Natural Gas of Milton
(Budgeted) Total \$6,235.95

- f-1) Wastewater Improvements authorization to make payment, as follows

PART II EXPENDITURES:

Vendor Name	Description of Good/Services	Voucher Number	Invoice Amount
<i>Baskerville-Donovan</i>	Technical Services	81029	<u>\$11,993.48</u>
Part II Total Expenditures			\$11,993.48

(Action: Approval of Part II Expenditures)

PART III EXPENDITURES: Reject Storage Tank

Vendor Name	Description of Good/Services	Voucher Number	Invoice Amount
<i>J & P Construction</i>	Contractor Fees	Pay Req #7	<u>\$95,000.00</u>
Part III Total Expenditures			\$95,000.00

(Action: Approval of Part III Expenditures)

- f-2) **US 90/Glover Lane Utility Relocation**

Vendor Name	Description of Goods/Services	Voucher Number	Invoice Amount	Paid From
<i>Baskerville Donovan</i>	Technical Services	81047	\$568.00	Wtr Imp Fees
			<u>\$114.00</u>	Swr Imp Fees
Total Expenditures US 90/Glover Lane			\$682.00	

(Action: Approval US 90/Glover Lane Expenditures)

BIDS/PROPOSALS:

- 1) **Bids for the block for the Fire Station Project**
 - a) Block USA, Theodore, AL \$12,165.30
 - b) Woerner, Foley, AL \$13,301.00

(Staff recommends to award to low bidder, Block USA - \$12,165.30)

(Action: Award to low bidder as recommended)

OTHER BUSINESS:

- 1) **Project Status Report (Information)**
- 2) **Authorization to accept liability associated with the Milton High School Homecoming Parade scheduled for Friday, October 26, 2007 at 12:30 p.m. (Action: Authorization to accept liability associated with the Milton High School Homecoming Parade)**
- 3) **Request to close a portion of Oak Street and Santa Rosa Street for “It’s A Bazaar” by the GFWC Milton Woman’s Club on Saturday, October 20, 2007. (Action: Approval of request)**
- 4) **Request of donation for the Civil War Re-enactment by the Gulf Coast Living History Association on September 15 & 16, 2007 – paid user fee of \$35 on August 3, 2007 (Action: Denial of request for a donation)**

- 5) **Ordinance #972, Anti-Loitering – Re: Milton Community Center** (*Staff to work with security company – No Action*)
- 6) **The Florida Local Update of Census Addresses** – Grant award of \$30,000 to Santa Rosa County – with city participating (*Information – No Action at this time*)
- 7) **Stormwater Utility/Neighborhood Outreach Meeting scheduled for Thursday, August 9, 2007** at 5:30 p.m. in the Council Chamber at City Hall (*Information*)
- 8) **Employee picnic to be held at Milton Community Center on Wednesday, August 22, 2007 from 11:00 am to 1:00 p.m.** (*Information*)
- 9) **September meetings back to back due to Labor Day holiday: September 10th – Executive and September 11th – Council** (*Information*)

* Motion was made by Mr. Jordan to approve the General Consent Agenda; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

MILTON PLANNING BOARD

- 1) Report from Board meeting held on Tuesday, August 7, 2007 at 5:30 p.m.

Public Workshops – Rezoning Requests

The Milton Planning Board tabled the following rezoning requests for further information.

1. Zoning District Amended: from R-1 to RC-1 for parcel identification number 03-1N-28-2530-07400-0020; otherwise known as 5225 Canal Street; owned by Russell C. Dieterich III.
2. Zoning District Amended: from R-1 to RC-1 for parcel identification number 03-1N-28-2530-001100-0060; otherwise known as 6790 Berryhill Street; owned by Martha Penfield.
3. Zoning District Amended: from R-1 to RC-1 for parcel identification number 03-1N-28-2530-01100-0030; otherwise known as 6810 Berryhill Street; owned by Nathan & Rose Rocklien.
4. Zoning District Amended: from R-1 to RC-1 for parcel identification number 03-1N-28-2530-01100-0050; otherwise known as 6780 Berryhill Street; owned by Damien & Jolie Grout.

Public Workshop – Rezoning Request

The Milton Planning Board recommends approval of:

Zoning District Amended: from R-2 to C-2 for parcel identification numbers 04-1N-28-0420-00300-0050 and 04-1N-28-0420-00300-0051; otherwise known as 6452 Open Rose Drive; owned by Ed Wayne & Kelly Hobbs.

[Items addressed in the Rezoning Public Hearings held earlier in the meeting]

COUNCIL COMMITTEE ITEMS:

PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS

- 1) **Report from Committee meeting held on Tuesday, August 7, 2007 at 8:30 a.m.**
 - a) **Request for maintenance at Doctor’s Park median (city property).**

[Addressed by Dr. Coyle earlier in meeting]

b) Moore Homeworks, Inc. – request for sewer connection refund.

* Motion was made by Mr. Lewis to approve the request for sewer connection refund; seconded by Mr. Hinote. Discussion: Brian Watkins explained that Moore Homeworks paid for two water and sewer taps. There was an existing tap for water and sewer on the site. The city will refund charges for one water & sewer tap. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

c) Street lights on Willing & Caroline Streets within Downtown Milton – cost to change out light bulbs to match Oak & Elmira Streets – white lights versus yellow.

* Motion was made by Mr. Jernigan to approve the expenditure from the Downtown Redevelopment Fund estimated at \$10,017.36 to change the light bulbs downtown to match the Oak & Elmira Street lights; seconded by Mr. Hinote. Discussion: Mr. Jernigan suggested that the city research how many yellow lights the city has in stock and how they can be utilized. Mrs. Adams stated that Main Street Milton has expressed concerns that the white lights will be too bright. It was suggested that the candle power could be lowered in the white lights, if necessary. She remarked that there have been no complaints reported to the city from residents along Oak and Elmira Street that currently have the white bulbs. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

d) Next meeting scheduled for Tuesday, September 4, 2007 at 8:30 a.m.

PERSONNEL COMMITTEE: CHAIRMAN – BUNNY JERNIGAN

- 1) **April Mitchell hired as Plant Operator II in the Water/Wastewater Treatment Department** (*Information*)

FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON

1) **Budget Amendment(s):**

- a) **Parks & Recreation Dept. - \$4,000.00.** Reallocate to provide additional funds for repair & maintenance.
- b) **Gas Dept. - \$9,870.00.** Change to reflect \$3 million loan administrative expenses (Ed Gray & Miller, Canfield) to date.

* Motion was made by Mrs. Jones to approve the budget amendments, as presented; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

2) **Skate Park Expenditures:**

Mayor Thompson appointed Mrs. Lunsford to work with the staff to locate funding to off-set expenses for the Skate Park.

MAYOR REPORT: GUY THOMPSON

- 1) **Milton Housing Authority**
- Resignation of Fred Bonifay – term expires January 2008

[No Appointment]

CITY MANAGER'S REPORT:

EXPENDITURES:

- 1) Authorization to make payment to *Miller, Canfield, Paddock and Stone, PLC* for professional services rendered as Bond Counsel for \$3,000,000 Utilities Revenue Note
(Loan Proceeds) Total \$7,750.00
- 2) Authorization to make payment to *Ed Gray, Municipal Advisory Services, Inc.* for professional services *(Loan proceeds) Total \$2,115.00*
- 3) Authorization to make payment to *Baskerville-Donovan, Inc.* for professional services for July 2007 for WWTP permit renewal
(Budgeted) Total \$3,612.50
- 4) Authorization to purchase new hot weather uniforms for Police Department personnel. Also purchase three dress jackets for the Command Staff – Total expenditure not to exceed **\$6,760** to come from the **Law Enforcement Forfeiture Funds**.

* Motion was made by Mrs. Jones to approve the expenditures, as presented; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

BIDS AND PROPOSALS:

- 1) **Termination of contract with G. H. Skipper, Inc. at their request. (Information)**
- 2) **Bids for equipment rental and trucking for site work for Fire Station Project**
 - a) Foley's Tractor Work, Inc. Pensacola, FL \$8,125.00
 - b) Panhandle Aerospace Milton, FL \$9,480.00
 - c) Jason Lee Landclearing Pace, FL \$9,480.00

* Motion was made by Mrs. Jones to approve the low bid from Foley's Tractor Work, Inc. for the equipment rental at the Fire Station; seconded by Mrs. Lunsford. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

OTHER BUSINESS:

- 1) **Board Appointments**
 - **Historic Preservation Board**
 - a) Resignation of Harman Massey – term expires October 8, 2007
 - b) Two new positions to be filled
 - **Board of Adjustment**
 - a) Ronald Killary – term expires September 28, 2007 (*willing to serve another term*)

* Motion was made by Mr. Jordan to reappoint Ronald Killary to the Board of Adjustment; seconded by Mrs. Jones. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

- 2) **Milton Professional Firefighters Local #2940** – Ratification of Amended Article 30 of Agreement between the City of Milton and the Milton Professional Firefighters, Local 2940 .

* Motion was made by Mrs. Jones to approve the ratification of Amended Article 30 of the Agreement between the City of Milton and the Milton Professional Firefighters; seconded by Mr. Lewis. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

3) Employee's Pic Nic, Wednesday August, 22, 2007 at the Milton Community Center.

4) Daily Cash Balances: Mrs. Adams noted she was going to provide the council members a copy of the daily cash balance. One will be distributed to each desk in the council offices.

* Motion was made by Mr. Jordan to adjourn the meeting at 6:10 p.m.; seconded by Mrs. Lunsford. Roll call vote: Mr. Jernigan, aye; Mr. Hinote, aye; Mr. White, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Jordan, aye. Motion carried.

Doreen Cato, 5055 Combs Street, approached the council inquiring if the school board has requested to close Combs Street?

Randy Jorgenson said the Santa Rosa County School Board has inquired about vacating the portion of Combs Street that runs between Canal Street and Pine Street.

Mrs. Adams said that the Physical Plant and Insurance Committee recommended to proceed with the vacating process, which would require a Public Hearing and notices to all property owners adjacent to the property.

Mrs. Cato said that the public should have been notified.

Mayor Thompson assured Mrs. Cato that she would be notified.