

The City Council of the City of Milton met in regular session, June 14, 2011 at 5:01 p.m. (CDT) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

**PRESENT:**

- Guy Thompson, Mayor
- Marilyn Jones
- Buddy Jordan
- R. L. Lewis
- Lloyd Hinote
- Patsy Lunsford
- Paul Kilmartin
- Clayton White
- Grady Hester

- Roy Andrews, City Attorney
- Brian Watkins, City Manager
- Dewitt Nobles, City Clerk
- Janet Scott, Deputy Clerk
- Pam Haddan, Executive Assistant

**OTHERS IN ATTENDANCE:**

Rev. Brian Nall, Susan King, Stacy Ray, Katy Jones, Samanthe Barton, Rich Robleto, Greg Brand, Kristen McAllister, Sammy Carroll, Ann Scott, Serene Keik, Randy Jorgenson, Marge Baldwin, John Reble, Jody Henderson (5:15), R. D. Baldwin.

Mayor Thompson called the meeting to order at 5:01 p.m.

**Roll call was performed.**

**INVOCATION:** Pastor Brian Nall, Ferris Hill Baptist Church led the invocation and all joined in the Pledge of Allegiance.

**APPROVAL OF AGENDA FOR ADDITIONAL ITEMS**

**\*\* Motion was made by Mr. Jordan to approve the additional agenda items; seconded by Mrs. Lunsford. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**APPROVAL OF MINUTES**

- 1) May 10, 2011 Regular
- 2) May 19, 2011 Reconvened

**\*\* Motion was made by Mr. Hester to approve the minutes of the May 10, 2011 Regular Council Meeting, and the May 19, 2011 Reconvened Council Meeting; seconded by Mr. Lewis. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

## **RECOGNITIONS, SPECIAL PRESENTATIONS AND AWARDS:**

Mayor Thompson presented Rich Robleto, Executive Director of Florida Healthy Kids Corporation, a Proclamation which designates the week of June 13 - June 17, 2011 as "Florida Kid Care Week".

## **PERSONS TO APPEAR:**

Santa Rosa Arts & Culture Foundation president, Marge Baldwin, presented a framed oil painting by Melinda Jerome to the City of Milton in appreciation of the city's support provided during the Riverwalk Arts Festival.

## **ORDINANCES, RESOLUTIONS:**

City Attorney Roy Andrews was recognized for the reading of Ordinances and Resolutions:

### **ORDINANCE NO. 1345-11, First Reading**

**AN ORDINANCE AMENDING SECTIONS 46-31, 46-32, 46-33 AND 46-34 OF THE CODE OF ORDINANCES OF THE CITY OF MILTON, TO PROVIDE THAT THE FEES FOR VIOLATIONS SHALL BE SET BY RESOLUTION OF THE CITY COUNCIL; PROVIDING FOR SEVERABILITY, REPEALING ALL PROVISIONS OF ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.**

**\*\* Motion was made by Mrs. Jones to approve Resolution No. 1345-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

### **RESOLUTION # 1177-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCE; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.**

**\*\* Motion was made by Mr. Hester to approve Resolution No. 1177-11, as read; seconded by Mrs. Jones. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

### **RESOLUTION No 1178-11**

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 01 AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

**\*\* Motion was made by Mr. Hester to approve Resolution No. 1178-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**RESOLUTION NO. 1179-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILTON, FLORIDA, ESTABLISHING A SCHEDULE OF FEES, RATES AND CHARGES FOR THE CITY OF MILTON.**

**\* Motion was made by Mr. Lewis to approve Resolution No. 1179-11, as read; seconded by Mrs. Jones. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**RESOLUTION NO. 1180-11**

**A RESOLUTION OF THE CITY OF MILTON, FLORIDA, RELATING TO REQUESTING REDUCED PERMIT APPLICATION FEES PURSUANT TO SECTION 218.075, F.S., FROM THE STATE OF FLORIDA AND ANY AGENCY COVERED UNDER THE STATUE; PROVIDING FOR INTENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**\* Motion was made by Mr. Hester to approve Resolution No. 1180-11, as read; seconded by Mr. Lewis. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**GENERAL CONSENT AGENDA**

**PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS**

- 1) Board to meet on Tuesday, July 5, 2011 at 5:30 p.m.
- 2) Report from Committee meeting held on Thursday, May 23, 2011 at 8:00 a.m.
  - a) Bill Wallace Easement (*Committee recommends approval to reduce the easement to 10 Feet on northern limits of property*) (*Action: Approval of Committee recommendation*)
  - b) Repairs to Community Center/Gym HVAC (*Committee recommends approval to proceed with Comfort Systems USA at a cost of \$10,280 to repair HVAC*) (*Action: Approval of Committee recommendation*)
  - c) Replacement of Pump Column Pipe at Firehouse Well (*Committee recommends approval to proceed with replacement at a cost of \$5,500 to be paid out of Firehouse Well Replacement Cost*) (*Action: Approval of Committee recommendation*)
  - d) Next meeting scheduled for Thursday, June 23, 2011 at 8:00 a.m.

**ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN  
PAUL KILMARTIN**

- 1) Report from Committee meeting held Thursday, May 19, 2011 at 8:00 a.m.
  - a) Health Insurance Renewal (*Committee recommends approval to renew health insurance with United Healthcare at an increase of 9%*) (Action: Approval of health insurance renewal)
  - b) Complaints & Grievances Policy (*Committee recommends approval to proceed with policy as presented*) (Action: Approval of policy)
  - c) Major Disciplinary Action Hearing Policy (*Committee recommends approval to proceed with policy as presented*) (Action: Approval of policy)
  - d) Next meeting scheduled for Thursday, June 16, 2011 at 8:00 a.m.

**ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN –  
COUNCILWOMAN PAT LUNSFORD**

- 1) Report from Committee meeting held on Thursday, May 19, 2011 at 10:00 a.m.
  - a) Parking Fines (*Committee recommends approval to take parking fine fees out of the Code of Ordinances and place them into the Schedule of Fees Resolution*) (Action: Approval of Committee recommendation)
  - b) Next meeting scheduled for Thursday, June 16, 2011 at 10:00 a.m.

**PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN  
GRADY HESTER**

- 1) Report from Committee meeting held on Thursday, May 23, 2011 at 9:00 a.m.
  - a) Pine & Elmira Street Intersection (4-Way Stop) (*Committee recommends approval to make this intersection a 4-way stop to improve safety and as a traffic calming measure*) (Action: Approval of Committee recommendation)
  - b) Next meeting scheduled for Thursday, June 23, 2011 at 9:00 a.m.

**PARKS & RECREATION COMMITTEE: CHAIRMAN –  
COUNCILMAN BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, May 23, 2011 at 8:30 a.m.
  - a) Tennis Courts (*Committee recommends approval of plans for Tennis Court Improvements as presented, and to negotiate with SRC School Board for funding*) (Action: Approval of Committee recommendation)
  - b) Park Rule Signs (*Committee recommends approval of the wording for Park Rules Signs*) (Action: Approval of wording for Park Rules Signs)
  - c) A T & T Barter Agreement (*Committee recommends approval to proceed with renewal of agreement*) (Action: Approval of renewal of agreement)

- d) **Event Application for Riverfest 2011** (*Committee recommends approval of Event Application*)(Action: Approval of Event Application for Riverfest 2011)
- e) **Next meeting scheduled for Monday, June 27, 2011 at 8:30 a.m.**

**GROWTH, DEVELOPMENT & ANNEXATION COMMITTEE:**  
**CHAIRWOMAN – MARILYN JONES**

- 1) **Report from Committee meeting held on Tuesday, May 19, 2011 at 8:00 a.m.**
  - a) **License Activity Report for April 2011** (*Information only*)
  - b) **Dilapidated Structures – Broxson Trailer Park** (*Committee recommends approval to proceed with inspection of two (2) units to verify the accuracy of their condition*) (*Information only*)
    - \*\*\*\*(Note: Due to events since Committee meeting, staff now recommends No Action at the time and return item to Committee)
  - c) **Parking of Major Recreational Equipment** (*Committee recommends approval to forward the proposed ordinance to Ordinance Review Committee to amend language to limit placement to 2 major recreational vehicles in the front yard of residential properties*) (Action: Approval to forward to Ordinance Review Committee)
  - d) **Overlay Zoning** (*Committee recommends approval for staff to proceed with developing language for proposed overlay zoning for area bounded by Berryhill Street on the southern side, Munson Hwy. on the northern side, Broad Street on the eastern side and the Rails to Trails on the western side*) (Action: Approval for staff to develop language for proposed overlay zoning)
  - e) **New Business Recognition** (*Committee recommends approval to recognize Becky Majors at 5165 Canal Street*) (Action: Approval of Committee recommendation)
  - f) **Next meeting scheduled for Tuesday, June 14, 2011 at 8:00 a.m.**

**FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON**

- 1) **Report from Committee meeting held on Thursday, May 19, 2011 at 9:00 a.m.**
  - a) **Financial and Budget Status Reports** (*Information only*)
  - b) **Bad Debt Write-off for May 2011 - \$5,493.07 for January 2011 – FYTD \$42,584.62, less collections** (*Write-off collections and credits from gas fee account Oct – Apr = \$12,727.29*) (*Committee recommends approval of the write-off amount*) (Action: Approval of bad debt write-off)
  - c) **Next meeting scheduled for Thursday, June 16, 2011 at 9:00 a.m.**
- 2) **Budget Amendment(s):** (*Action: Approval of following budget amendments*)
  - a) **Water/Sewer Dept. \$14,535.** Increase to reflect additional work as a result of damages caused by demolition contractor. Reimbursement check received.
  - b) **Fire Dept. \$7,992.** Increase reserve funds forward for purchase of radios for Fire Dept.

- c) Water/Sewer Dept. \$1,171. Increase to reflect receipts from sales of old pump to be applied to Firehouse Well Project account.

**MAYOR REPORT: CHAIRMAN – GUY THOMPSON**

- 1) Process for Nomination and Approval of Members to Vacancies on City Boards  
(Action: Approval to adopt policy)

**CITY MANAGER’S REPORT:**

**OTHER BUSINESS:**

- 1) Curb Replacement on Berryhill Street, North Canal Street and Riverwalk Street in conjunction with Street Maintenance Plan to be paid out of Stormwater Funds:

• Riverwalk Street	\$ 3,537.55
• Berryhill Street (East)	\$13,600.00
• Canal Street (North)	<u>\$ 510.00</u>
<b>Total Cost</b>	<b>\$17,647.55</b>

(Action: Approval of curb replacement in conjunction with Street Maintenance Plan)

- 2) 85<sup>th</sup> Annual Florida League of Cities Conference will be held on August 11 – 13, 2011 in Orlando, Florida (Information only)

\*\* Motion was made by Mr. Hester to approve the General Consent Agenda, as presented; seconded by Mr. Lewis. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.

**COUNCIL COMMITTEE ITEMS:**

**GROWTH, DEVELOPMENT AND ANNEXATION COMMITTEE:**  
**CHAIRWOMAN – COUNCILWOMAN MARILYN JONES**

- 1) Dilapidated Structures – 6875 Oak Street

Mrs. Jones reported that the Growth & Development Committee reviewed this issue and recommends allowing C & D Properties 30 days to submit preliminary plans to the city which will include proposed building elevations, site and floor plans, and allow an additional 30 days to submit final plans (August 15<sup>th</sup>, 2011).

\*\* Motion was made by Mrs. Jones to authorize the proposed time line regarding the dilapidated structures at 6875 Oak Street; seconded by Mr. Hester. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.

**CITY MANAGER’S REPORT:**

**EXPENDITURES:**

- 1) Authorization to make payment to *Florida League of Cities* Invoice for 4th Quarter payment of General Liability and Workers Compensation (Budgeted) Total \$86,271.00

- 2) Authorization to make payment to *Main Street Milton* for contractual services rendered for Tree Grant (*Grant Reimbursement*) **Total \$7,769.00**

**\*\* Motion was made by Mrs. Jones to approve the two expenditures; seconded by Mr. Hester. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**BIDS AND PROPOSALS:**

- 1) Bids for Professional Auditing Services were received on Tuesday, May 17, 2011 at 2:00 p.m. (*Review Committee recommends selection of O’Sullivan Creel*)

**\*\* Motion was made by Mr. Hester to approve the bid award to O’Sullivan Creel; seconded by Mr. Jordan. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

- 2) Bids for Front Load Garbage Containers were received on Thursday, June 2, 2011 at 2:00 p.m. (*Staff recommends selection of Bakers Waste Equipment at a cost of \$14,990 as low bidder*)

	<u>Bakers Waste Equipment</u>	<u>Wastequip Mfg</u>
Total:	\$14,990.00	\$16,168.00

**\*\* Motion was made by Mrs. Jones to award to the low bid from Baker’s Waste Equipment at \$14,990; seconded by Mrs. Lunsford. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

- 3) Floating E.Q. Mixers were received on Thursday, June 2, 2011 at 2:00 p.m. (*Staff recommends selection of Pump & Process Equipment at a cost of \$17,189 as low bidder*)

	<u>Aqua-Aerobic Systems, Inc</u>	<u>Epic Int’l</u>	<u>Pump &amp; Process Eqpt</u>	<u>Hydra Svc</u>	<u>Pats Pump &amp; Blower</u>	<u>Atlantic Enviro System</u>
<u>Total</u>	\$18,725	\$20,395	\$17,189	\$25,950	\$32,642	\$25,190

**\*\* Motion was made by Mr. Lewis to award to the low bid, Pump & Process Equipment at a cost of \$17,189; seconded by Mr. Hester. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

**OTHER BUSINESS:**

- 1) **Board Appointment(s):**

- Downtown Redevelopment Advisory Board – 1 vacancy
- Fire Pension Board – Elba Robertson term expires June 2011 (*Willing to serve another term*)
- Board of Adjustments – Resignation of Ronald Killary
- Stormwater Management Committee – Resignation of Ronald Killary

- 2) **Event Application from Santa Rosa County Extension Office for Educational Program for Youth on Friday, June 17, 2011**

**\*\* Motion was made by Mrs. Jones to approve the event application for use of Carpenters Park June 17, 2011, but not to waive park fees; seconded by Mr. Hinote. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

- 3) **Executive Committee Meeting for July will be held on Monday, June 27, 2011 at 4:00 p.m. with Council Meeting being held on Tuesday, July 12, 2011 at 5:00 p.m.**

- 4) **Stars & Stripes Parade will be held on Saturday, July 2, 2011 at 6:30 p.m.**

**\*\* As there was no further business to be addressed, motion was made by Mr. Hester to adjourn the meeting at 6:30 p.m.; seconded by Mrs. Lunsford. Roll call vote: Mr. White, aye; Mr. Hinote, aye; Mr. Kilmartin, aye; Mrs. Lunsford, aye; Mrs. Jones, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Jordan, aye. Motion carried.**

---

Guy Thompson, Mayor

ATTEST:

---

Dewitt Nobles, City Clerk

/jbs