

The City Council of the City of Milton met in Regular Session, November 9, 2010 at 5:01 p.m. (CST) in the Council Chambers of City Hall, 6738 Dixon Street, Milton, Florida. The following were:

**PRESENT:**

Guy Thompson, Mayor  
Grady Hester  
Lloyd Hinote  
Patsy Lunsford  
Clayton White  
Paul Kilmartin  
R. L. Lewis

**ABSENT:**

Buddy Jordan  
Marilyn Jones

Roy Andrews, City Attorney  
Brian Watkins, City Manager  
Dewitt Nobles, City Clerk  
Janet Scott, Deputy Clerk  
Pam Haddan, Executive Assistant

**OTHERS IN ATTENDANCE:**

Gale Thames, Robin Phillips, Randy Jorgenson, Brenda Brasher, Janette Modglin, Johnny Norton, Greg Brand, Jerald Ward, John Reble, Bill Gamblin, David Jackson.

Mayor Thompson called the meeting to order at 5:01 p.m.

**Roll call was performed.**

**INVOCATION:** Mr. Lewis led the invocation and all joined in the Pledge of Allegiance.

**APPROVAL OF AGENDA FOR ADDITIONAL ITEMS**

\*\* Motion was made by Mr. Hester to approve the Additional Agenda items; seconded by Mr. Lewis. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

**PUBLIC HEARINGS/MEETINGS:**

**Fair Housing Public Information Workshop** – Robin Phillips stated that as part of the city's CDBG application a Fair Housing Public Workshop is required. The protected classes are race, national origin, sex, handicap (physical and mental), familial status, color and religion. Fair Housing is promoted through Title 8 of the Civil Rights Act of 1968. The City of Milton has adopted a Fair Housing Ordinance. As a requirement of the Department of Community Affairs for the CDBG program a Fair Housing advertisement must be placed in the paper reminding the citizens that The City of Milton has this ordinance. Any person that feels discriminated against can request a complaint form.

Mayor Thompson asked for any questions. [No Response]

Mayor Thompson opened The Fair Housing Public Hearing.

No one addressed the council relating to the Public Hearing.

The Public Hearing was closed.

### **PERSONS TO APPEAR:**

**Veronica O’Kelley, representing First Night Santa Rosa**, addressed the council. She explained that this is a “family focused” event that will be held on New Year’s Eve at East Milton Youth Association Ballpark. It will feature kid’s rides, carriage rides, entertainment and fireworks. The Santa Rosa County Commissioners are sponsoring a bake-off in support of the event.

**Mike Thomas, Big T Tastee Freeze, Highway 90**—addressed the council regarding his attempt to extend his parking lot about 10 feet towards CVS Pharmacy. He was quoted a permit fee of \$245.00. He felt this was excessive. He inquired if there was any possibility that the fee could be reduced.

Mayor Thompson requested that the Growth & Development Committee review this and bring a recommendation back to the council. He noted that Mr. Thomas has a good business in the city and the changes he is proposing are positive. He agreed the fee was steep. The committee needs to review this matter.

Mr. Jorgenson stated he felt the fee structure is excessive for what Mr. Thomas is proposing to do. Mr. Thomas is installing pervious materials that will not contribute to Stormwater Management needs. These are minor improvements. The fee structure states that any improvement to a parking area requires review. The fee is \$240.00, set by resolution.

### **ORDINANCES, RESOLUTIONS & PROCLAMATIONS:**

Mr. Andrews was recognized for the reading of Ordinances and Resolutions:

#### **ORDINANCE NO. 1337-10, Second Reading**

**AN ORDINANCE OF THE CITY OF MILTON AMENDING AND RESTATING THE CITY OF MILTON POLICE OFFICER’S PENSION TRUST FUND AS ADOPTED BY ORDINANCE NO. 1142-04, AS SUBSEQUENTLY AMENDED; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.**

\*\* Motion was made by Mr. Hester to approve Ordinance No. 1337-10, as read; seconded by Mr. Lewis. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

#### **ORDINANCE NO. 1338-10, First Reading**

**AN ORDINANCE EXTENDING THE TERRITORIAL LIMITS OF THE CITY OF MILTON, FLORIDA BY ANNEXATION; PROVIDING THE ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE**

\*\* Motion was made by Mr. Lewis to approve Ordinance No. 1338-10, as read; seconded by Mr. Hester. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

**ORDINANCE NO. 1339-10, First Reading**

**AN ORDINANCE EXTENDING THE TERRITORIAL LIMITS OF THE CITY OF MILTON FLORIDA BY ANNEXATION; PROVIDING THE ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.**

\*\* Motion was made by Mr. Hester to approve Ordinance No. 1339-10, as read; seconded by Mr. Kilmartin. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

**RESOLUTION NUMBER 1165-10**

WHEREAS, the City Council of Milton, Florida, is hereby making known its intention to apply to the State of Florida for Community Development Block Grant Commercial Revitalization assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

WHEREAS, the City Council desires to provide underground utilities and sidewalks along Canal Street in the CRA and understands that the total estimated cost associated with the grant funded construction, engineering, and administrative expense being applied for is \$700,000.00; and

WHEREAS, the legislative body of the City of Milton, Florida, recognizes the Mayor as the appropriate City official authorized, in his/her capacity as Mayor to act on behalf of the City in such matters and further acknowledges that his/her signature shall be binding upon the City of Milton in such matters; therefore

BE IT HEREBY RESOLVED by the City Council of Milton, Florida,

1. That it approves the submission of the FY 10 CDBG Commercial Revitalization application requesting \$700,000.00 in federal grant assistance for grant funded underground utilities and sidewalks; and
2. That the legislative body of the City of Milton, Florida agrees as the governing body of the Downtown Redevelopment Trust Fund to pledge \$50,180 as match for the CDBG application.
3. That this legislative body of the City of Milton, Florida, hereby authorizes the Mayor (or in his/her absence, the Mayor pro-tem) to act as the appropriate City official on behalf of the City of Milton, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting FY 10 CDBG assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and the City of Milton, Florida that may result from this application.
4. That the City of Milton hereby authorizes the City Manager to sign any and all documents and reports for the proposed grant not expressly required to be signed by the chief elected official.

ADOPTED THIS 9th day of November, 2010 on a vote of .6yeas, and 0 nays by the Milton City Council.

By: Guy Thompson, Mayor

ATTEST:  
Dewitt Nobles, City Clerk

\*\* Motion was made by Mr. Hester to approve Resolution No. 1165-10, as read; seconded by Mr. Hinote. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

**GENERAL CONSENT AGENDA**

**PERSONS WHO APPEARED AT EXECUTIVE COMMITTEE MEETING  
HELD ON MONDAY, NOVEMBER 1, 2010**

- 1) Josh Holt, Deep South Clothing – Re: Skate Park Event on November 6, 2010 (*Action: Approval with the understanding that Deep South Clothing has to provide a \$1,000,000 liability insurance policy with the City of Milton as an additional insured party and shared revenue from concession sales*)

**PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS**

- 1) Report from Committee meeting held on Thursday, October 28, 2010 at 8:00 a.m.
  - a) Maintenance Agreement for Large HVAC Unit at the Community Center with Comfort Systems USA in the amount of \$2,600/year or \$650/quarter (*Committee recommends approval of Maintenance Agreement*)(*Action: Approval of Maintenance Agreement*)
  - b) Medical Offices Sewer Service on Berryhill Road – Will require work on Private Property with an Easement (*Committee recommends approval to extend Hospital sewer at a cost not to exceed \$5,000*)(*Action: Approval of Committee recommendation*)
  - c) Recycling with-in City (*Information only*)
  - d) Next meeting scheduled for Tuesday, November 23, 2010 at 8:00 a.m.

**ADMINISTRATION COMMITTEE: CHAIRMAN – COUNCILMAN PAUL KILMARTIN**

- 1) Report from Committee meeting held Thursday, October 21, 2010 at 8:00 a.m.
  - a) Facility Coordinator Job Description (*Committee recommends approval of the Facility Coordinator Job Description as presented*)(*Action: Approval of job description*)
  - b) 2011 Holiday Schedule (*Committee recommends approval of the 2011 Holiday Schedule as presented*)(*Action: Approval of 2011 Holiday Schedule*)
  - c) Planning Director's Contract (*Committee recommends approval of amending the Planning Director's Contract*)(*Action: Approval of Committee recommendation*)
  - d) Next meeting scheduled for Thursday, November 18, 2010 at 8:00 a.m.

**ORDINANCE REVIEW COMMITTEE: CHAIRWOMAN –  
COUNCILWOMAN PAT LUNSFORD**

Committee to meet on Thursday, November 18, 2010 at 10:00 a.m.

**PUBLIC SAFETY COMMITTEE: CHAIRMAN – COUNCILMAN GRADY  
HESTER**

- 1) Report from Committee meeting held on Thursday, October 28, 2010 at 9:00 a.m.
  - a) Police Department Vehicle Purchase Cost (*Information only*)
  - b) Fire Department Response Effectiveness Study Report (*Information only*)
  - c) Red Light Cameras Update (*Information only*)

- d) Next meeting date to be determined

**STORMWATER MANAGEMENT COMMITTEE: CHAIRMAN – COUNCILMAN GRADY HESTER**

- 1) Report from Committee held on Tuesday, October 26, 2010 at 9:00 a.m.  
(*No Action*)
- a) Next scheduled meeting for Tuesday, January 25, 2011 at 9:00 a.m.

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN BUDDY JORDAN**

- 1) Report from Committee meeting held on Monday, October 25, 2010 at 8:30 a.m.
- a) Event Application for Dr. Martin Luther King Jr. Parade on Monday, January 17, 2011 (*Committee recommends approval of Event Application*)(*Action: Approval of Event Application*)
- b) Event Application for Dr. Martin Luther King Jr. Block Party on Monday, January 17, 2011 (*Committee recommends approval of Event Application*)(*Action: Approval of Event Application*)
- c) Reel Mower and Utility Vehicle Purchase for Parks Department (*Committee recommends approval of purchase*)(*Action: Approval of purchase*)
- d) Next meeting scheduled for Monday, November 22, 2010 at 8:30 a.m.

**GROWTH, DEVELOPMENT & ANNEXATION COMMITTEE: CHAIRWOMAN – MARILYN JONES**

- 1) Report from Committee meeting held on Thursday, October 21, 2010 at 3:00 p.m.
- a) License Activity Report for September 2010 (*Information only*)
- b) Applicant to the Corporation for National and Community Service for Area Non-Profits and the City – 12 Vista Volunteers (*Committee recommends approval for the City to act as the applicant*)(*Action: Approval of Committee recommendation*)
- c) “Take Pride in Milton Campaign” (*Information only*)
- d) Next meeting scheduled for Tuesday, December 7, 2010 at 9:00 a.m.

**FINANCE COMMITTEE: CHAIRMAN – GUY THOMPSON**

- 1) Report from Committee meeting held on Thursday, October 21, 2010 at 9:00 a.m.
- a) Financial and Budget Status Reports (*Information only*)
- b) Bad Debt Write-off for October 2010 - \$13,869.31 for June 2010 – FYTD \$13,869.31 (*Committee recommends approval of the write-off amount*)(*Action: Approval of write-off amount*)
- c) Additional Funding Requirement for Pension Boards for FY 2009
- Police - \$33,299.00
  - Fire - \$43,664.00  
\$76,963.00
- (*Committee recommends approval of the additional funding*)(*Action: Approval of additional funding*)

- d) Purchasing Policy (*Committee recommends approval of revised policy*)(*Action: Approval of revised policy*)
  - e) Next meeting scheduled for Thursday, November 18, 2010 at 9:00 a.m.
- 2) Budget Amendment(s): (*Action: Approval of following budget amendments*)
- a) Non-Departmental. \$4,500.00. Increase to reflect cost recovery revenue and increase KMS (phone) lease payment.

**CITY MANAGER'S REPORT:**

**BIDS/PROPOSALS:**

- 1) Demolition and Removal of Old Fire Department Structure bids received by Thursday, October 28, 2010 (*Information only*)

**OTHER BUSINESS:**

- 1) Veterans Day Parade on Thursday, November 11, 2010 at 9:30 a.m. (*Information only*)
- 2) Christmas Parade on Saturday, December 4, 2010 at 6:30 p.m. (*Information only*)
- 3) Security Cameras in Downtown Milton (*Action: Approval to enter into lease agreement with Emerald Coast Surveillance Systems not to exceed \$3,000 to monitor downtown area during the Christmas Season. This is a sole source contract.*)

\*\* Motion was made by Mr. Kilmartin to approve the General Consent Agenda; seconded by Mr. Hinote. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

**MILTON PLANNING BOARD**

**Board to meet on Tuesday, December 7, 2010 at 5:30 p.m.**

**COUNCIL COMMITTEE ITEMS:**

**PUBLIC WORKS COMMITTEE: CHAIRMAN – COUNCILMAN R.L. LEWIS**

**Recycling within City**—Mr. Watkins reported that the city is working to pick up the recycling program that has recently been cancelled by the county. The city will attempt to continue recycling services to commercial operations. Information was provided to the council.

**PARKS & RECREATION COMMITTEE: CHAIRMAN – COUNCILMAN BUDDY JORDAN**

**Skateboard Event**—John Norton, Parks Director, reported on the recent Skateboard event. The park was busy this weekend. There was a cheerleading competition at Milton High and 18 football teams in a shootout at the park. The skateboard event had 60 participants with few glitches. Mr. North had a list of some things they would like to improve before another Skatepark competition. The event was profitable with little excess cost on part of the city. There is a possibility of having four events a year. The events helped the local businesses also.

Mayor Thompson stated the city wants people utilizing our parks and facilities with activities that are family friendly. We must keep our facilities in first class condition and promote good family values.

Mr. Lewis referred to a complaint that a group on the park grounds was involved in illegal activities.

Mayor Thompson stated the city will take whatever resources are needed to correct any situation such as that. The city will back tough enforcement of illegal activity.

## **CITY MANAGER'S REPORT:**

### **BIDS AND PROPOSALS:**

#### **Bell Lane Gas Line Project Pipe bids received by 2:00 p.m. on Wednesday, November 3, 2010**

\*\* Motion was made by Mr. Hester to accept the low bid of \$22,666.00 from *Consolidated Pipe and Supply of Milton*; seconded by Mr. Lewis. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

### **EXPENDITURES:**

- 1) Authorization to make payment to *Gator Grafix Signs & Printing* for art decals placed on 6 Sanitation Trucks *(Budgeted)* **Total \$6,000.00**
- 2) Authorization to make payment to *CTS America* for annual SmartCop software maintenance *(Budgeted)* **Total \$16,000.00**
- 3) Authorization to make payment to *CTS America* for annual SmartCop hardware maintenance *(Budgeted)* **Total \$6,500.00**
- 4) Authorization to make purchase of 207 garbage rollout containers from *Rehrig Pacific Company* *(Budgeted)* **Total \$11,457.15**
- 5) Authorization to make annual payment to the *Milton Keyser Cemetery* and the *Milton Benevolent Cemetery* at \$3,500 each *(Budgeted)* **Total \$7,000.00**

\*\* Motion was made by Mr. Hester to approve items 1 – 5 for payment; seconded by Mr. Kilmartin. Discussion: Mayor Thompson stated he thought the garbage truck decals were \$3,000. Mr. Watkins stated that it was \$3,000 to buy the decals and another \$3,000 to install them on the trucks. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

### **OTHER BUSINESS:**

#### **1) Board Appointments:**

Police Pension Board:

- 2 vacancies (City Residents)

Fire Pension Board:

- 1 vacancy (City Resident)

\*\* Motion was made by Mrs. Lunsford to appoint Lynn Wiley to one of the Pension Board vacancies, whichever he prefers; seconded by Mr. Lewis. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

- 2) **Approval of Event Application from Santa Rosa Arts & Culture Foundation** to close North Willing Street and Imogene Parking Lot on Friday, December 3, 2010 for Light-Up Milton/Gallery Night

\*\* Motion was made by Mr. Hester to approve the event application from Santa Rosa Arts and Culture Foundation to close North Willing Street and the Imogene Parking Lot on Friday, December 3, 2010 for Light-Up Milton/Gallery Night; seconded by Mr. Kilmartin. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

3) **Christmas Parade on Saturday, December 4, 2010 at 6:30 p.m.**

4) **Santa Rosa County Bus Transit System:** Mr. Watkins noted the new transit system route will be from Pensacola to the Geo Prison and back beginning December 6, 2010. Bus Signs will be erected soon.

5) **Boy Scout Troup 625** – Mayor Thompson noted that Boy Scout Troup #625 built picnic tables on Russell Harber Landing as a project. They did a very good job.

\*\* As there was no further business to be addressed, motion was made by Mr. Hester to adjourn the meeting at 5:43 p.m.; seconded by Mr. Kilmartin. Roll call vote: Mrs. Lunsford, aye; Mr. Lewis, aye; Mr. Hester, aye; Mr. Hinote, aye; Mr. White, aye; Mr. Kilmartin, aye. Motion carried.

---

Guy Thompson, Mayor

ATTEST:

---

Dewitt Nobles, City Clerk

/jbs